Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of bus driver:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/Guardian: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell Phone #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Notified by:

☐Phone ☐ Text ☐Email

Host Student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/Guardian: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Confirmation of host parent:

☐Phone ☐ Text ☐Email

This student has been approved to ride on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (bus driver’s name)

 on \_\_\_\_\_\_\_\_­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(date)

School Administrator Approval signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\*A copy of this form completed in full must be provided to the bus driver. This form shall be attached to the approved rider manifest\*

Chinook School Division

Administrative Procedures Manual February 2022

As per Chinook School Division Administrative Procedures:

**This form must be filled out every time a child wants to ride to ride a bus they don’t normally ride** AND give written or verbal conformation to the school.

The Guest Rider Consent Form must be completed and provided to the school with as much notice as possible. 1 to 2 days’ notice would be preferred.

1. On school days, the only passengers to ride on a scheduled bus are K-12 students who attend a school in the Division, and who ordinarily ride that bus to reach their school.
	1. To assist with unforeseen circumstances occasionally, the Division will allow for guest ridership from the same school under the following conditions:
		1. No more than two (2) other students unless they are all siblings and then up to four (4) from the same school may ride on a bus,
		2. If there are sufficient seats on the bus,
		3. If the drop-off or pick-up point is a regularly scheduled stop,
		4. The guest rider follows the rules of the bus (violation of bus rules may result in denial of future requests)
		5. Not a rural inbound to Swift Current route, and
		6. If the school administration, in consultation with the bus driver and parents of the host and guest rider, have been provided with written approval (or verbal approval) in accordance with the [Guest Rider Consent Form](https://drive.google.com/file/d/1JQ0pSO7KpTtlqcNwnWzNSkp_gOP9KvVf/view?usp=sharing).  Requests for approval should be submitted with as much notice as possible.  School administration reserves the right to deny requests if adequate notice is not provided.  In the case of an emergency school administration reserves the right to provide approval for guest ridership